

## **Silsby Free Public Library**

### **Library Trustees Meeting Minutes**

Wednesday, November 14, 2018 at 4:07 pm

#### **A. Attendance and Additions to Agenda**

Members present: Jim Fowler, Marie Weller, Maureen Spilsbury, Pat Meissner, Anne Williams, Becky Bailey, and Holly Shaw (Director).

Absent: Judi Baraly

One addition to the agenda was made.

#### **B. Minutes, October 10, 2018:**

Minutes from the regular meeting in October were reviewed. An adjustment was made to the Budget proposal to indicate that the proposed 3% increase in next year's budget pertains to salary lines. Motion to accept, as corrected was made by Maureen, Anne seconded. Motion passed.

#### **C. Standing Reports:**

- 1. Treasurer's Report** Treasurer's Reports for September and October were presented. Marie moved to accept the two reports. Anne seconded. Motion passed.
- 2. Director's Report:** Attached.

#### **D. Old Business:**

- 1. Edward Jones:** Martha Maki, The Library's Account Manager, made her annual visit to review the status of the Library's investments.
- 2. Budget:** Holly and Jim met with the Selectboard and Finance Committee. The Selectboard accepted the Library's budget for 2019, with the understanding that pay increases will be dependent on broader considerations, with final determinations to be made by the Selectboard.
- 3. Town Report:** Jim and Holly prepare independent reports for the Town Report each year. These are being prepared and will be submitted in a timely manner.

#### **E. New Business:**

- 1. Christmas Party:** Library Staff, Trustees, and their family members are invited to attend a pot luck party on Tuesday, December 11.
  - a) Gifts:** Pat moved, Becky seconded a motion to spend \$250 on gifts for the Staff. Motion passed.
- 2. Town Website:** Maureen noted that the list of trustees on the Town's website needs updating. Pat will check into this.
- 3. Adjournment:** Motion to adjourn made by Becky. Maureen seconded. Meeting adjourned at 5:05 pm.
- 4. Next Meeting:** Wednesday, January 9, 4 pm.

Minutes submitted by Pat Meissner